



# FLATLEY MANAGEMENT COMPANY, LLC

45 Braintree Hill Office Park • Braintree, MA 02184 • Tel: (781) 848-2000

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## BFit

### 25 BRAINTREE HILL OFFICE PARK

### BUILDING ACCESS CARD FORM

This form must be **COMPLETED** to obtain an Access Card or to add Gym to Existing Card

*(please print or type)*

Name: \_\_\_\_\_

Phone No: \_\_\_\_\_

Company Name: \_\_\_\_\_

Building: \_\_\_\_\_

An Access Card is required to enter the building during gym business hours (Monday through Friday 5:00 am – 8:00 pm), limited to one (1) active Access Card per person. If the Access Card is for the gym only it must be returned to the gym on last day of your membership.

Under no circumstances is your Access Card to be given to anyone. **If you lose your Access Card, notify Flatley Maintenance at 781-848-2003, immediately.**

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gym Manager (print full name)

\_\_\_\_\_  
Business Telephone No.

\_\_\_\_\_  
Gym Manager's Signature

\_\_\_\_\_  
Date

*(check one)*

New Card

Existing Card (add number below 1<sup>st</sup> 5 digits on card)

Lost Card

Membership Expiration: \_\_\_\_\_

Access Card Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

- Members must report lost or stolen cards **immediately** to Flatley Management Company.
- Members will be charged **\$10.00** for each lost or stolen access card.
- **Completed Form:** Email to [TLong@flatleyco.com](mailto:TLong@flatleyco.com) and [Lquinn@flatleyco.com](mailto:Lquinn@flatleyco.com)